

How to award a 8(a) Sole Source Contract

8(a) Regulations:

Federal law allows Agencies to award sole source contracts to the SBA on behalf of an eligible 8(a) firm of their choice. Contracts can be awarded in limits up to \$6.5 million for manufacturing NAICS codes and \$4 million for all other contracts.

8(a) Benefits & Advantages:

- Streamlined process
- Supports mission readiness
- Alleviates 60-90 days acquisition time
- Qualified contractor of choice
- Obtainment of 8(a) small business goals
- Expedited negotiations

1. Contact Spatial Front in order to discuss project details such as price estimates, time frame, and technical requirements.
2. Contact your Contracting Officer (CO) or Agency Small Business Specialist or Ms. Sanaa Andrews , SBA Business Development Specialist for assistance and provide a package that includes the requirements description, estimated period of performance, applicable NAICS code, anticipated dollar value, etc. (Spatial Front can help you prepare the package.)
3. Your CO will send an Offering Letter to the SBA requesting permission to conduct sole source negotiations with Spatial Front. Please Email the 8(a) Offering Letter to dcofferletters@sba.gov. For faster turnaround, please also copy Spatial Front's Business Opportunity Specialist (BOS) Ms. Sanaa Andrews via Sanaa.Andrews@sba.gov
4. SBA will confirm eligibility of Spatial Front and authorize negotiations.
5. Negotiations between Spatial Front and your CO can now begin.
6. Following completion of negotiations, have your CO prepare a contract award document and send to Spatial Front for signature.
7. Once the signed contract from Spatial Front has been received, your CO can sign the contract and send it to SBA.
8. All steps have been completed and contract performance can now begin.

